

August 2, 2004

## Announcement of Job Offering

Fukuoka Jo Gakuin University invites applicants for one contract-basis full-time English teaching position, starting April 1, 2005.

1. Employment status: Contract-basis full-time Lecturer
2. Department: Human Relations Department
3. Academic Background Qualifications: English Education or Teaching English as a Second Language
4. Responsibilities: To teach eight classes a week such as First-year English, Speaking Skills, Reading Skills, etc. (Requirements include teaching 90-minute and 60-minute classes. One 15-week 90-minute class is equivalent to two 11-week 60-minute class.)
5. Qualifications:
  - (1) Preferably under 40 years old
  - (2) Hold a Masters Degree
  - (3) Have advanced ability in English communication
  - (4) Required Level 2 of the Japanese Language Proficiency Test, if non-Japanese
  - (5) Christian or, if not Christian, willingness to cooperate with Christian education
6. Application Documents:
  - (1) CV, with one photo and name of your church, if Christian
  - (2) Copy of Master's Degree diploma
  - (3) List of academic papers and publications with one copy of degree theses or research papers
  - (4) Letter of professional recommendation, preferably from academic advisor
  - (5) Health Certificate issued by public or private hospital
8. Expected date of employment: April 1, 2005
9. Application deadline: October 16, 2004  
Should be printed "APPLICATION FOR CONTRACT-BASIS FULL-TIME LECTURER" in red on the face of the registered mail envelope
10. Screening: Successful applicants will be invited for interviews (conducted in Japanese and English) and for demonstration of classroom performance
11. Contract Period: One year initially, renewable up to three total years  
Salary will be commensurate with age, latest degree, and employment experience at the time of contract
12. Address for Application submissions:  
Administrative Head  
Fukuoka Jo Gakuin University, 3-42-1 Osa, Minami-ku, Fukuoka 811-1313
13. Contact Information for further inquires:  
Administrative Head Phone 092-581-1492 (matsuda@fukujo.ac.jp)